

## **West Valley Chinese Academy Parents/Guardians Agreement**

- West Valley Chinese Academy (WVCA) is a non-profit organization and is operated under the contributed efforts of all parents/guardians.
- WVCA does not discriminate students on the basis of race, color, ethnic national origin, sex or handicap in any of its policies, procedures, or practices; nor does WVCA discriminate on the basis of sexual orientation. This non-discrimination policy covers admission and access to all school programs and activities, including but not limited to academic admission, financial aid and educational services.
- All parents/guardians are required to support, participate and perform voluntary services. Voluntary services include, but are not limited to the following services:
  - Recess safety supervisor on school campus
  - Fundraising events
  - Class room parent
  - Academic, cultural or other school activities
  - School board member
  - Administration staff
- WVCA is not responsible for any medical expenses or accident/injury involving student on/off campus, and to/from school.
- Students will provide their own transportation to and from the WVCA.
- Students must follow all school/class rules and regulations. Student who violates these rules or regulations will face severe consequences. This may result in voluntary dismissal from the West Valley Chinese Academy.
- Regular school hours are 9:30 A.M. to 12:20 P.M. for Book K – Book 9 on Sunday. For safety reasons, no students shall stay on campus 15 minutes before or after school hours unless accompanied by parent or guardian.
- It is solely the parent/guardian responsibility to update any of the information provided by this form. WVCA expects to be informed of any updates made within two weeks after the changes take place.

We, parents/guardian of student, acknowledges and agrees to the above obligations. We also understand that agreement to these obligations is prerequisite to the admission of

our child to the West Valley Chinese Academy. We, on behalf of our child, ourselves and our family, hereby waive all our rights, claims and actions which we now have, or hereafter may have, against the West Valley Chinese Academy and its board members, staff and all volunteers, arising out of, but are not limited to, the above mentioned and other cited class/school activities.

We hereby grant permission to WVCA authorized personnel to administer basic first aid to the student as appropriate. We also grant permission to WVCA authorized personnel to arrange transportation for the student in case of accident or acute illness and to arrange for medical, dental and/or surgical care at the closest hospital in case of emergency. We also understand that an effort will be made to notify us before such action is taken and all expenses will be assumed by us.

We have read and fully understand the meaning and consequences of the foregoing waiver and thus voluntarily execute this waiver accordingly.

### **WVCA Rules and Regulations**

1. Arrive on time at the classroom. Students should not leave campus without permission during school hours.
2. If a student needs to leave school early, parents are responsible for picking up the student from the classroom with the teacher's permission.
3. A bell will signal the start and end of each class. Students should not be in classrooms without a teacher present.
4. Pay respect to teachers, administrators, parents and other students.
5. Do not eat in the classroom. Drinks are not allowed in the classroom except water.
6. At the end of class make sure all the desks and chairs are arranged as you found them.